

**21 NCAC 30 .1005 CLIENT RECORDS RETENTION AND OWNERSHIP**

- (a) Records shall be maintained by the establishment or the LMBT in compliance with Rules .0504 and .0505 of this Chapter.
- (b) Records stored electronically shall be maintained with a weekly back-up system.
- (c) Client records are the property of the:
  - (1) Establishment; or
  - (2) LMBT, when working at an establishment.
- (d) Release of Records:
  - (1) Client records shall be released within 30 days from being requested and authorized by the client in writing or when compelled by law or rule; and
  - (2) The establishment or LMBT may charge cost for duplicating client records pursuant to G.S. 90-411.

*History Note: Authority G.S. 90-632.13(3);  
Eff. November 15, 2019.*